

June 2023



Welcome to KEITS Training Services' Summer Edition Newsletter 2023.

Now that a rather damp spring has passed, let's enjoy a bright summer ahead!

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KEITS Special Recognition Award

KEITS are proud to congratulate Emily at Eagle Heights for her KEITS Special Recognition Award.

This award goes to those apprentices who show outstanding commitment to their career.

Emily's Training Consultant, Christie has said the following:

"I'd like to nominate Emily for a Special Recognition award as Emily achieved a very well deserved distinction for her End Point Assessment recently. Despite this apprenticeship with birds of prey being a complete change in career path for Emily, she has demonstrated great commitment to her course, a brilliant work ethic and her passion for animals has shone throughout. Emily works with and cares for, a wide range of different animals at Eagle Heights Wildlife Foundation but spends the majority of her time working with their extensive collection of bird species, which she has loved learning more about.



This practical experience together with her own research, has made for very informative observational visits and has enabled Emily to deliver great customer experiences and shows. I want to wish Emily all the best with her future career and thank her for all her hard work." Well done Emily!











Learners of the Month!!

KEITS' Learner of the Month scheme continues to recognise and congratulate our hard working learners.

Learners can be nominated by either their assessor, or employer and are featured on our social media platforms before receiving a certificate. These learners have demonstrated a high level of dedication, knowledge and skill in their chosen industry.

HUGE Congratulations to our latest learners of the month featured to the left are: Harriet, Martha, Tillie & Alice!

CPD for you and your Staff

Is there a certain subject you'd like to train or upskill your staff in?

Perhaps you would like your business to become more sustainable? Or have your staff better prepared for first aid?

Don't forget KEITS have a HUGE range of CPD courses available for less than £30. Discount is also available for multiple orders.



Every KEITS apprentice is entitled to one free CPD course, just ask your Training Consultant on how to claim!

Please click <u>here</u> to view more or email info@KEITS.co.uk

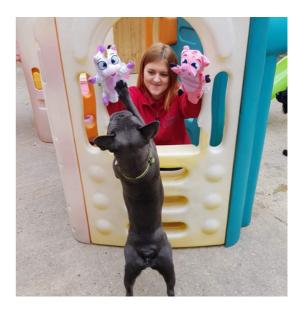
How do you know how your apprentice is doing?

KEITS

If you're looking for a quick and easy guide to remind you how to keep an eye on your apprentice's progress, then look no further! Here is how you can view updates on your apprentices and how KEITS keep you informed:

- As soon as your apprentice joins your team, you are given access to Smart Assessor (SA). SA is on online platform into which you can log in and view all your apprentice's course details and progress. You are also given the individualised curriculum for your employee's apprenticeship.
- As an employer, you sign the progress review form at every formal review.
 This form includes an overview of how your apprentice is doing and a great chance for you and KEITS to discuss progress.
- During your apprentice's journey you are asked to complete three behaviour reviews with your apprentice(s). The results of this are then reviewed by your KEITS Training Consultant. Often the TC and employer will both be present during the session where these are completed, giving a good opportunity for feedback.
- If you have an queries you can call or email your dedicated KEITS Training consultant for further information or assistance.















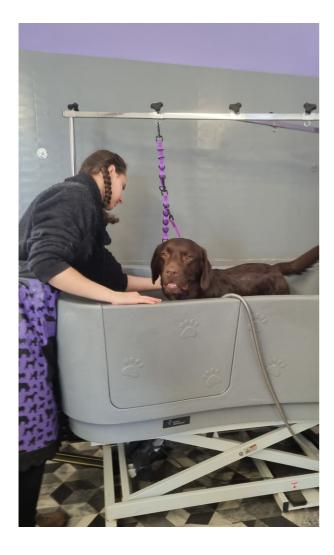
How KEITS keep you in the loop!

KEITS keep all our employers updated on their learners in a few different ways:

- The apprentice's Training Plan is on the 'Files from Course', part of their Smart Assessor. This shows exactly who is to deliver what, including the employers responsibilities towards training.
- Employers can contact their KEITS Training Consultant during the apprenticeship for information.
- An individualised curriculum is created for each apprentice at the commencement of their apprenticeship, following the Preliminary Interview (PI) call. This is agreed with the employer and uploaded to ' Files from Course' on Smart Assessor.
- On every formal review form, completed every other session (approximately every 8 weeks), there is a box that identifies the training the employer is scheduled to deliver prior to the next session.
- The training consultant will contact the employer after every session with feedback on how the learner is doing and what subject they need to tackle next. This will show on SA. This is also when the next date is booked and reviews sent for signatures if required.



We are given so many wonderful testimonials from our employers, we wanted to start sharing these and highlighting the brilliant businesses we get to work with. Here are a few examples of how having a KEITS apprentice has helped your businesses.

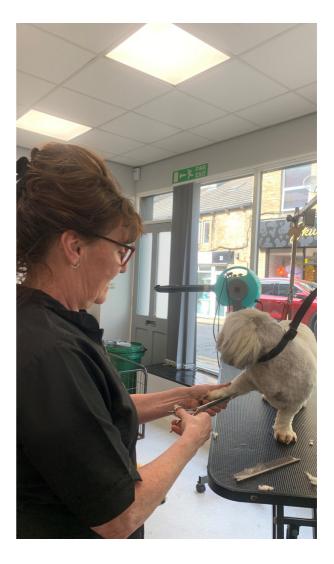


"KEITS and my apprentice Lauren have massively helped my business to keep going. I was diagnosed with Chronic Fatigue Syndrome which affected my business negatively as I had no choice but to cut down the amount of clients we service. But now, after hiring Lauren, I'm able to both take on new customers and regain old clients. This is thanks to KEITS and my apprentice Lauren. She comes in every day smiling and eager to learn. KEITS have been very understanding about my condition and have adapted training to help me. I highly recommend KEITS to any business who wants to take on an apprentice."

Heather Burrage Heather's Hairee Hounds



"My name is Christine and I'm the owner of Christine's K9 Cuts. I came across KEITS just by googling for dog grooming apprentices, the rest is history! I have had my apprentice Alexis working with me now since September 2022. KEITS were very helpful in getting me started up, as I had no clue when it came to hiring apprentices, and since then they have provided amazing guidance. Alexis gets ongoing support with her course, if she or I need any guidance, her Training Consultant is just on the end of the phone."

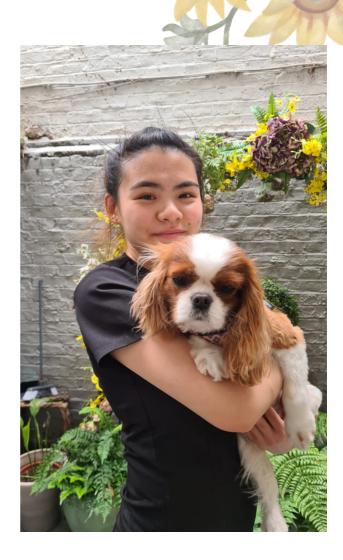


Christine Dunne K9 Cuts



"Having a KEITS apprentice has given us an opportunity to develop a talent for the future of our industry and our business. By having handson training, our apprentice Claire has learnt the day-to-day practices that a successful dog groomer requires. KEITS has helped us train someone who has become skilled within our sector and gives us an opportunity to offer her a full time role, knowing she has learnt our company ways and practices.

Having an apprentice has also given us a fresh face with new ideas and perspectives. Young, hungry talent helps us massively, they can see aspects of our business that we might overlook. Our apprentices are the future of our industry and incorporating them early is so important to the progression of Dog Grooming and Welfare."



Charlie Love My Human



"Fin joined the team at Horsham Sports Club as an Apprentice Groundsperson in February 2023. We did the initial recruiting ourselves and were extremely lucky to find such an enthusiastic and personable candidate. We quickly brought KEITS onboard to support us and Fin, to assist in his training to obtain a Level 2 Sports Turf Operative Standard qualification. KEITS' toolkit is informative and easy to follow. Fin has regular check-ins with his line manager and with his KEITS Training Consultant. It's been a pleasure watching Fin develop over the past few months and judging by the smile on his face we think he's enjoying it so far....check out those straight lines!"

Hils Horsham Sports Club







Wellbeing Service for Apprentices



KEITS continually recognise the challenges of this ever changing world and are here to support our apprentices. The health and wellbeing of our apprentices is paramount.

KEITS are therefore proud to offer all of our apprentices access to an Employee Assistance Programme (EAP), delivered by Health Assured – the UK and Ireland's leading wellbeing provider.

This service is a support network offering advice 24/7 and comes with an app available on IOS and Android, for more information please click here.

KEITS Partnered with Peninsula

PENINSULA

We would like to remind you that KEITS are partnered with Peninsula, the UK's largest employment law and health and safety consultancy and we can now offer the following services to our employers:

- Free initial employment law and health and safety advice – up to 4 free half hour calls per year – on any employment law or health and safety topic(s).
- A free review of your employment contracts.
- A discount on standard fees if you should choose to contract with Peninsula for their full services – just quote 'KEITS' in order to qualify.

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